



Santa Fe Pet Club Information Sheet

Santa Fe Pet Club mission is to advocate and serve animal safety and pet well-being.

Client Information

First name _____ Last name _____

First name _____ Last name _____

Address _____

Phone number(s) _____

Email(s) _____

Emergency contact _____

Pet Information

Pet name _____ Breed _____ Age _____

Spayed/Neutered: YES NO Microchip: YES NO If yes _____

Rabies vaccinated: YES NO Is your pet trained? YES NO

Will your pet chase animals/cats/rabbits? YES NO Does your pet have a bite history? YES NO

Does your pet have separation or thunderstorm anxiety? YES NO

Can your pet go hiking? YES NO If yes, how is recall? _____

Does your pet like car rides? YES NO Does your pet get car sick? YES NO

Does your pet whine when alone for short periods of time? YES NO

Is your pet aggressive to other pets or humans? YES NO If yes _____

Is your pet allowed on furniture? YES NO

Any specific restrictions for your pet? YES NO If yes _____

Allergies, medical conditions, or pertinent medical history? YES NO

If yes _____

Medications/Supplements _____

Feeding schedule _____

Food location _____

Walk or activity schedule _____

Dog parks and off leash walks are not available during pet sitting.

Location of pet leashes or carrier _____

Maximum hours pet can be alone _____

Services requested: Bath Nail trim Annual Exam Vaccines Ear cleaning Bloodwork

Any additional pet(s) after the first is an additional \$15 per pet.

Pet name _____ Breed _____ Age _____

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Veterinarian Information

Veterinary hospital _____

Phone number _____

Regular veterinarian _____

In the case of an emergency the owner(s) will be contacted prior to any medical decision being made. If unavailable, the sitter will make the best decision based on the situation. If any medical care is necessary, the owner(s) will maintain all responsibility for bills and care upon returning home. There will be an additional charge of \$125 for transporting the pet for medical treatment. If the pet does not have a primary veterinarian, the closest veterinary hospital is the default clinic. In the event of an emergency or urgent situation, the closest veterinarian will be utilized.

House Information

Where does the pet-sitter sleep? _____

Alarm code _____ Alarm company _____

Wifi network _____ Wifi password _____

Gate code _____ Garage code _____

Cameras: YES NO If yes, where are they located? _____

Inside cameras must be covered or disabled to maintain sitter privacy.

Is there a spare key located outside? YES NO If yes, location? _____

Any poisonous plants on the property? YES NO If yes, location? _____

Water inside plants: YES NO If yes _____

Garden or outside plant care _____

Hummingbird/Bird feeder instructions _____

Refill bird baths: YES NO

Collect mail: YES NO

Clean up yard after pet(s): YES NO

Wash linens after use: YES NO

Additional Information

Dates with departure and arrival times _____

Upon sitter departure, leave house keys where? _____

Please list the times, dates, and services of anyone expected at the house while gone:

Further instructions or additional information not covered in the above list: _____

How did you hear about Santa Fe Pet Club? _____

Do we have permission to post pictures and videos to social media of your pet(s)? YES NO
Client name and address will never be used. Instagram: @santafepetclub

Terms and Conditions

- 1) Payment is to be made in full at the time of service. Payments may be submitted via check, electronic payment (i.e., Venmo, PayPal). A nonrefundable and nontransferable 50% deposit must be submitted two months before start date or at time of booking a service. Prorates are not applied to any service.
- 2) If the owner(s) trip plans shorten, refunds are unavailable.
- 3) The owner(s) will inform the attending veterinary hospital that Santa Fe Pet Club has guardianship of the pet(s) while away and will fill out any necessary paperwork to allow treatment in the event of a visit. The owner(s) will make all necessary arrangements for financial responsibility with the veterinary hospital prior to departure. If the sitter pays for any services while the owner(s) is absent, the owner(s) agree to reimburse the sitter in full no later than the day of return.
- 4) The sitter will provide the owner(s) with all receipts as proof of service provided and request reimbursement amount. Services can include pet food, gas / transportation, veterinary bills, and any other unforeseen costs in providing the highest quality care available.
- 5) If a medical emergency arises with pet(s) the pet sitter will make all reasonable efforts to contact the owner(s) at the above provided contacts. By signing below, the owner(s) authorize the sitter to seek medical services. The pet sitter will attempt to continue to contact the owner(s) to keep them informed of the situation. The sitter will remain at the hospital as the pet guardian until resolution of emergency or urgent care is denoted by the pet hospital. There will be an additional \$125 charge for transporting the pet and remaining at the clinic with the pet(s) during medical treatment.
- 6) If at any time the sitter has a personal emergency, or a situation arises that prevents from caring for the pet(s) another sitter will be assigned to take their schedule. This will be communicated with the owner(s) prior to the change.
- 7) If there is any issue that prevents the sitter from attending to the pet(s) in a timely manner, inclement weather, traffic, accidents etc., this will be communicated with the owner(s) as soon as possible and a decision will be made to rectify the issue.
- 8) In the event that an issue arises with the house, the sitter will attempt to contact the owner(s) as soon as possible. The sitter will follow the instructions of the owner(s) but will not be held responsible for any damages or cost of repairs.
- 9) In an unlikely event that a pet(s) escapes from the sitter, Santa Pet Club will not be liable for any issues that arise after. The pet sitter will contact the owner(s) immediately and will do what is necessary to make sure the pet(s) safety is top priority.
- 10) Pet owner agrees to release Santa Fe Pet Club and pet sitter from any liability that may arise as a result of damage to property and injury or death of pet(s). Pet owner(s) will be held responsible for any injury or damage caused to pet sitter or pet owner property as a result of undisclosed aggression

or negligence of pet(s).

11) Pictures or videos will be provided to the owner(s) every day while services are rendered.

12) All inside cameras must be disabled or covered within the duration of the stay. This is to maintain an assemblance of comfort and personal privacy for the pet sitter.

13) Holiday rates include an additional \$20, two days before and after the following holidays: New Years Eve and Day, Easter Day, Memorial Day, Juneteenth Independence Day, Independence Day, Thanksgiving Day, Christmas Eve and Day.

14) The owner(s) authorize this contract to be used for any future services and will agree to this contract as subject to the laws and regulations of the State of New Mexico.

Owner signature _____ Date _____

Pet Sitter signature _____ Date _____